

Institutional Fee Invoice

**Maine Music Educators Association  
2011-2012 School Year  
Institutional Number Application**

Office Use:  
IN \_\_\_\_\_  
CN \_\_\_\_\_

PLEASE FILL IN ALL OF THE INFORMATION BELOW AND RETURN THIS INVOICE WITH YOUR CHECK MADE OUT TO **MMEA**.

School Name: \_\_\_\_\_  
Contact Phone # \_\_\_\_\_ MMEA District: I II III IV V VI VII  
*Please circle one*

For 2011-2012 MMEA Institutional Fee

Number of students in the district or Private School k-12 \_\_\_\_\_  
Multiply # of students x \$.07 \_\_\_\_\_

**Please Note:**

Minimum----**\$50** If your school has less than 700 students pay this amount  
Maximum--- **\$250** If your school has more than 3000 students pay this amount

Please ROUND OFF TO THE NEAREST \$1.00  
REMIT with a Check ON or BEFORE September 8, 2011 to:

Pam Rhein  
Messalonskee High School  
131 Messalonskee High Drive  
Oakland, Maine 04963  
Home: 465-7475  
Work: 465-7381  
E-Mail: [prhein@rsu18.org](mailto:prhein@rsu18.org)

Contact Person's name: \_\_\_\_\_  
Contact E-Mail:((Please print clearly!)) \_\_\_\_\_  
(Institutional Number confirmation will be sent via e-mail)

School Name: \_\_\_\_\_  
School Address: \_\_\_\_\_  
We are (circle one) Private Public  
We are (circle one) School Union# \_\_\_\_\_ RSU # \_\_\_\_\_ SAD # \_\_\_\_\_ CSD # \_\_\_\_\_ Other \_\_\_\_\_

**PLEASE MAKE A COPY OF THIS INVOICE AND SEND WITH THE CHECK**  
Your attention to this form is greatly appreciated. Please get this to your Central Office ASAP.

**\*\* PLEASE Let this serve as your INVOICE, DO NOT SEND a P.O. THANK YOU!**